IMCAT

Instructional Materials Coordinators' Association of Texas

Inform
Mentor
Collaborate
Advocate
Train

Dear School District Administrators,

On behalf of the Instructional Materials Coordinators' Association of Texas (IMCAT), I would like to thank your district for its participation and support of our organization.

IMCAT recognizes the financial challenges facing school districts across Texas and understands that travel and professional development opportunities must be carefully evaluated. I would like to outline the benefits of the annual IMCAT Conference and encourage you to support your instructional materials coordinator in attending this December.

The IMCAT Conference is the premier gathering of instructional materials professionals in Texas. Attendees receive firsthand updates from the Texas Education Agency (TEA) regarding state processes and requirements. Education lobbyists provide valuable insight into pending and recently enacted legislation that impacts instructional materials funding and district operations.

Beyond these timely updates, the conference offers extensive professional learning led by experienced coordinators. Sessions cover essential responsibilities such as instructional materials allotment planning, state adoption processes, inventory management, digital resource tracking, compliance requirements, and best practices.

Equally important is the opportunity to network with colleagues from across the state. The exchange of ideas, experiences, and solutions enables coordinators to learn from one another and build professional relationships that serve as ongoing resources throughout the year. New coordinators benefit from mentorship, while experienced coordinators strengthen their expertise by sharing their knowledge with others.

As you consider professional development opportunities for your staff, I respectfully ask that you allow your instructional materials coordinator to attend the annual IMCAT Conference. The knowledge and connections gained at IMCAT are brought back and applied locally, creating value far beyond the conference itself.

Thank you for your dedication to providing high-quality educational opportunities for Texas students. We look forward to partnering with you in the continued success of your district.

Sincerely,

Wayne Schaper, President
Instructional Materials Coordinators' Association of Texas (IMCAT)