

IM Texas 2018 Tentative Schedule

Please Note: Agenda is subject to change.

Check www.imcat.org for the most up-to-date schedule and consult the Conference Program when you reach Galveston. Color of circles next to a listing suggest interest area for that session (see circle key at right).

- A** Administration
- C** Curriculum
- P** Purchasing/Finance
- T** Technology
- W** Warehousing

SUNDAY, NOVEMBER 11

- 10 am Golf Tournament
- 1-5 pm Exhibitor Move-In
- 1-6:30 pm Registration
- 2-5 pm **TIMA 101** **A C P T W**
Overview of instructional materials information. Pre-registration required. Offered Sunday only.

MONDAY, NOVEMBER 12

- 7 am-5 pm Registration
- 7 am-5 pm Non-Perishable Food Collection
- 7:30-8:30 am Breakfast
- 8:30-9 am General Session: Welcome
- 9-9:20 am Regional Meetings
Regions 1, 2, 3, 4
Regions 5, 6, 7, 8
Regions 9, 10, 11, 12
Regions 13, 14, 15, 16
Regions 17, 18, 19, 20
- 9:30 am Deadline for nominations for the IMCAT Board

Breakout Session 1 » 9:30-10:30 am

- A C P T W** TIMA101: Part 1
- A C P** Proclamation 2020 Overview/Q&A
- A C P W** Writing a Policy Manual
- A C P T W** Small District Challenges Q&A
- A C P T W** Adoption from Beginning to End
- A C P T W** Legislative Update
- A W** Audits and Inventory

Exhibitor Forum

- 10:30-11 am Exhibit Hall Grand Opening/Refreshments

Breakout Session 2 » 11 am-Noon

- A C P T W** TIMA101: Part 2
- A P** TEA: Requisitions and Disbursements
- A P T** Purchasing Laws: EDGAR and 1295

- A W** Warehousing - Big, Small and None!
 - A C** Building your TIMA Team
 - C P W** Managing your Continuing Adoption and Consumables
 - A W** How to Manage Out of Adoption Materials
- #### Exhibitor Forum

- Noon-2 pm President's Luncheon
TICKET REQUIRED

- 12:45 pm Cheryl Ellis, Handwriting Expert
- 1:30 pm Introduce Board Nominees
- 2-2:15 pm Visit Exhibits

Breakout Session 3 » 2:15-3:15 pm

- A P W** Small School Solutions - Tracking IM
- A C P T W** Accessible Instructional Materials
- A T** Google Forms - BYOD
- A P T** Purchasing Laws: EDGAR and 1295
- A T W** Managing Online Licenses
- A T** Learning Management Systems: What are They and How do They Work?

- A C P T W** Q&A with Seasoned TIMA Coordinators
- #### Exhibitor Forum

- 3:15-3:30 pm Visit Exhibits/Door Prizes/Refreshment Break

Breakout Session 4 » 3:30-4:30 pm

- A P T W** Purchasing: Disbursements, Bids, Quotes and POs
 - A T** Google Suite for Educators - BYOD
 - A C T** Open Educational Resources: What's Out There?
 - A C P T W** Questions I Wished I Had Asked as a New Coordinator
 - A C P T W** Small School Solution: How to Manage all of the Jobs That I Have to Do
 - A P T** Using TIMA Funds to Hire Personnel
 - A P T W** Tips for Using TIPWeb
- #### Exhibitor Forum

4:30-5 pm Mentor/Mentee Debrief
 5:15-5:45 pm IMCAT Board Meeting
 8-9 pm Informal Welcome Mixer
 (Dinner on your own)
Burnt Toast Band

TUESDAY, NOVEMBER 13

7 am-5 pm Registration
 7 am-12 pm Non-Perishable Food Collection
 7:30-8:30 am Breakfast in Exhibit Hall
 8:30-9:30 am General Session: Dr. Robert Bayard,
 Director of Technology, Clear Creek ISD
 9:30-9:45 am Visit Exhibits

Breakout Session 5 » 9:45-10:45 am

- A P T W** TEA: Requisitions and Disbursements
 - A C P T W** Small District Challenges Q&A
 - A C T** Managing Online License
 - A C P T W** Q&A with Seasoned TIMA Coordinators
 - C T** Open Educational Resources:
What's Out There
 - A T** Google Suite for Educators - BYOD
 - A P T** Using TIMA Funds to Hire Personnel
- Exhibitor Forum

10:45-11 am Visit Exhibits/Refreshment Break

Breakout Session 6 » 11 am-Noon

- A C T** Interoperability: Machine Readable TEKS
 - A C P T W** TASB Update
 - A C P T W** Legislative Update
 - A C P T W** TEA: Accessible Instructional Materials
 - A C P** Don't Sweat the Small Stuff; Tips and Tools
for a Successful Adoption
 - A C P T W** Small School Solutions: Tracking Your IM
 - A C P T W** Learning Management Systems:
What are They and How do They Work?
- Exhibitor Forum

Noon-2 pm Keynote Luncheon
TICKET REQUIRED

12:30 pm State Rep. Dan Huberty, *Chairman of the
House Committee on Public Education*
 1:30 pm IMCAT Business Meeting
 1:45 pm Vote for New Board Members
 2-2:15 pm Visit Exhibits

Breakout Session 7 » 2:15-3:15 pm

- A C T** Interoperability: Machine Readable TEKS
 - A C P T W** TASB Update
 - A C P W** Writing a Policy Manual
 - A P W** Audits and Inventory
 - A T** Google Forms - BYOD
 - A C P T W** Small School Solutions: How Do I Manage
All of the Jobs That I Do?
 - A C P T W** Questions I Wished I Asked as a New
Coordinator
- Exhibitor Forum

3:15-3:30 pm Visit Exhibits/Door Prizes/
Refreshment Break

Breakout Session 8 » 3:30-4:30 pm

- A C P T** Adoption from Beginning to End
 - A W** Warehousing: Big, Small and None
 - A C P W** Managing your Continuing Adoption and
Consumables
 - A C P W** How to Manage Your Out of Adoption
Materials
 - A P W** Purchasing: Disbursements, Bids, Quotes
and POs
 - A C P T** Building your TIMA Team
 - A P T** Tips for Using Destiny
- Exhibitor Forum

4:30-5 pm Mentor/Mentee Debrief
 5-5:30 pm IMCAT Board Meeting
 6:30-9:30 pm Casino Night *Sponsored by
Follett School Solutions*

WEDNESDAY, NOVEMBER 14

7 am-Noon Registration
 7:30-8:30 am Breakfast - **TICKET REQUIRED**
 8:30-11 am General Session
 Campus Performance
 Keynote: Kay Douglas, *TASB*, Take This
Job and Love it!
 Board Election Results
 11:15-11:30 am Grand Prize Drawing and Quilt Raffle
 11:30 am Conference Adjourns
 11:45-12:30 pm IMCAT Board Meeting

Check www.imcat.org for the latest conference schedule and news