

**Instructional Materials Coordinators Assoc of Texas  
FY 2016-17 REPORT**

	<b>ACTUAL</b> <b>9/1/15-8/31/16</b>	<b>BUDGET</b> <b>9/1/16-8/31/17</b>	<b>ACTUAL</b> <b>9/1/16-8/31/17</b>
<b>Income</b>			
<b>Advertising Revenue</b>	16,230.00	15,000	10,160.00
<b>Annual Conference</b>			
<b>Exhibit Fees</b>	59,640.00	35,000	39,135.00
<b>Attendee Registrations</b>	110,891.00	131,300	125,610.06
<b>Sponsorships</b>	119,000.00	65,000	47,000.00
<b>Miscellaneous</b>	0.00	0	5,000.00
<b>Total Annual Conference Rev.</b>	<b>289,531.00</b>	<b>231,300</b>	<b>216,745.06</b>
<b>Golf Tournament</b>	5,374.00	0	0.00
<b>Membership Revenue</b>	870.00	900	720.00
<b>Misc. Revenue</b>	3,990.00	500	0.00
<b>Russell Owen Fund</b>		0	724.00
<b>Summer Ins - Reg</b>	13,530.00	14,000	11,665.00
<b>Summer Ins - Spons</b>	23,400.00	23,500	21,000.00
<b>Total Income</b>	<b>352,925.00</b>	<b>285,200</b>	<b>261,014.06</b>
<b>Expense</b>			
<b>Bank Service Charge</b>	12.00	0	
<b>Board Meeting Expenses</b>			
<b>General</b>	0.00	500	1,408.33
<b>Room Rental</b>	1,172.78	1,000	200.00
<b>Travel</b>	193.12	300	226.72
<b>Meals</b>	2,058.26	2,000	1,652.32
<b>Total Board Meeting Expenses</b>	<b>3,424.16</b>	<b>3,800</b>	<b>3,487.37</b>
<b>Charitable Donation</b>	400.00		33.00
<b>Conference Expenses</b>			
<b>Accessibility</b>		0	2,968.50
<b>Awards</b>	806.27	1,000	726.69
<b>A/V</b>	18,336.34	8,000	
<b>Badges/Ribbons</b>	419.31	350	287.53
<b>Casino Night</b>	14,217.52	12,000	0.00
<b>Conference event</b>	23,231.83	16,000	5,741.70
<b>Conference Program/App</b>	3,500.00	3,500	4,449.00
<b>Conference Refund</b>	1,550.00	0	2,404.45
<b>Conference Supplies</b>	68.23	100	0.00
<b>Decorator Services</b>	3,106.13	3,500	6,934.23
<b>Hotel</b>	83,311.08	80,000	94,919.84
<b>Marketing</b>	0.00	0	0.00
<b>Member Giveaways</b>	8,485.50	8,000	7,172.01
<b>Mileage</b>	146.00	0	703.05
<b>Printing</b>	1,997.91	3,000	2,196.55
<b>Signage</b>	306.02	500	962.32
<b>Speaker fees</b>	2,700.00	2,500	7,776.20
<b>Speaker Travel</b>	0.00	1,000	0.00
<b>Travel</b>	0.00	500	835.03
<b>Total Conference Expenses</b>	<b>162,182.14</b>	<b>139,950</b>	<b>138,077.10</b>

**Instructional Materials Coordinators Assoc of Texas  
(continued from other side)**

	<b>ACTUAL</b> 9/1/15-8/31/16	<b>BUDGET</b> 9/1/16-8/31/17	<b>ACTUAL</b> 9/1/16-8/31/17
<b>Information Brochure</b>			
Postage	0.00	1,500	509.61
Printing	0.00	2,000	1,471.99
<b>Total Information Brochure</b>	<b>0.00</b>	<b>3,500</b>	<b>1,981.60</b>
<b>Contract Services</b>	46,500.00	51,000	47,999.67
<b>Dues and Subscriptions</b>	0.00	250	250.00
<b>Insurance Expense</b>			
D&O	800.00	800	800.00
Insurance Expense - Other	370.00	400	370.00
<b>Total Insurance Expense</b>	<b>1,170.00</b>	<b>1,200</b>	<b>1,170</b>
<b>Golf Tournament</b>	3,477.96	0	
<b>Meeting Expenses</b>			
Travel	21.28	500	0.00
Meeting Expenses - Other	410.00	500	0.00
<b>Total Meeting Expenses</b>	<b>431.28</b>	<b>1,000</b>	<b>0.00</b>
<b>Miscellaneous</b>	114.20	300	0.00
<b>Newsletter</b>			
Ad Commission	2,284.00	2,250	1,285.50
Mailing Services	646.41	700	676.78
Postage	3,903.28	4,000	3,013.71
Printing	4,864.51	5,000	4,766.21
Production	6,300.00	6,300	5,600.00
<b>Total Newsletter</b>	<b>17,998.20</b>	<b>18,250</b>	<b>15,342.20</b>
<b>Outreach</b>	1,314.22	1,500	210.10
<b>Postage</b>	32.30	150	18.80
<b>Printing/Copying</b>	0.00	400	0.00
<b>Professional Fees</b>			
Legal	43,179.73	48,000	43,143.00
Accounting	5,725.00	850	775.00
<b>Total Professional Fees</b>	<b>48,904.73</b>	<b>48,850</b>	<b>43,918.00</b>
<b>RegOnline Fee</b>	9,408.24	9,500	7,660.53
<b>Russell Owen Expense</b>	1,016.32	1,000	100.00
<b>Sales Tax</b>	601.34	700	736.70
<b>Summer Institute Expenses</b>	6,446.53	6,500	5,022.91
<b>Webcast</b>	500.00	1,000	1,000.00
<b>Total Expense</b>	<b>303,933.62</b>	<b>288,850.00</b>	<b>267,007.98</b>
<b>Net Income</b>	<b>48,991</b>	<b>(3,650)</b>	<b>(5,993.92)</b>